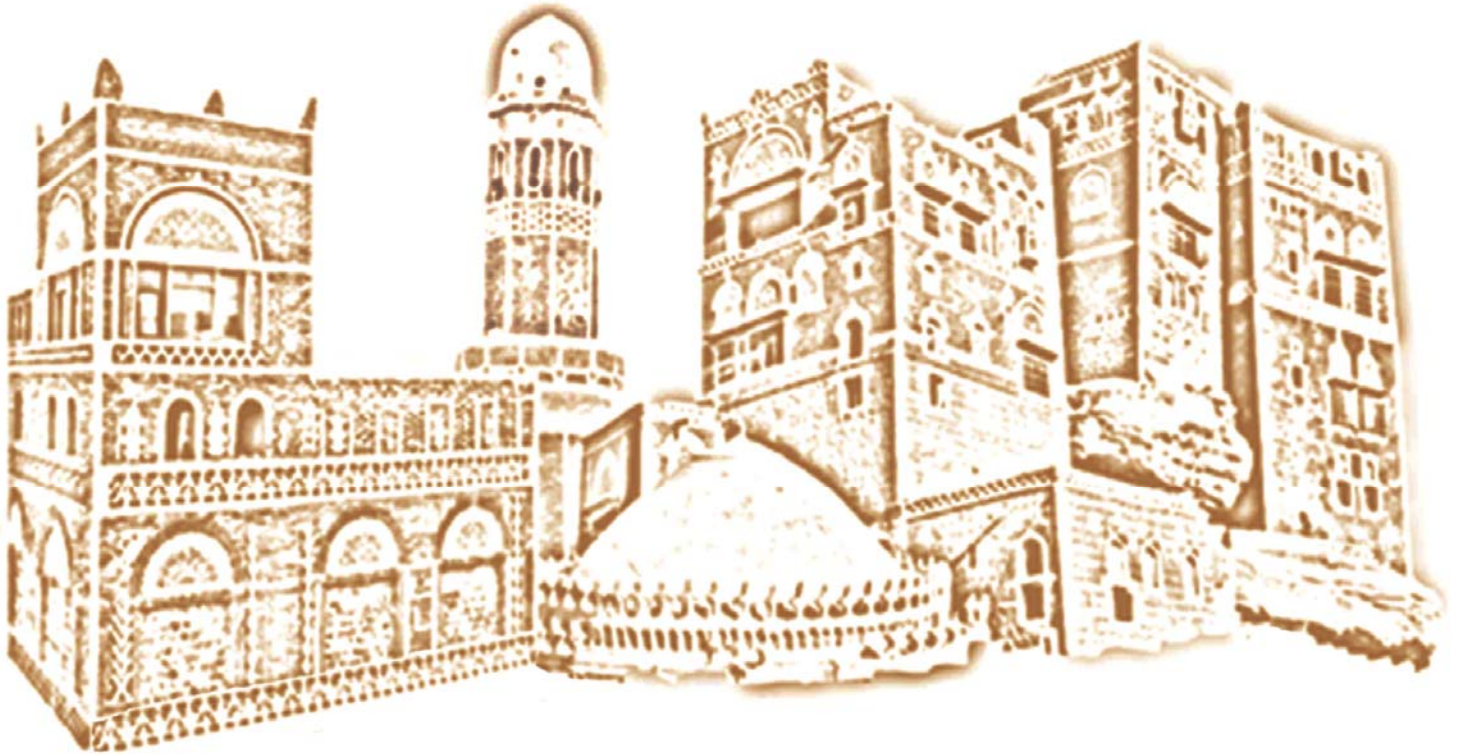




الكلية اليمنية لدراسات الشرق الأوسط
Yemen College of Middle Eastern Studies



Scholarship Application

Summer 2010

Yemen College of Middle Eastern Studies
26th of September Street, Building 83
P.O. Box 3671
Sana'a, Republic of Yemen
Telephone: (+967) 1 270 200
Fax: (+967) 1 270 127
ycmes@ycmes.org
www.ycmes.org



الكلية اليمنية لدراسات الشرق الأوسط
YEMEN COLLEGE OF MIDDLE EASTERN STUDIES

The YCMES is comprised of two programs, the Program in Arabic Language (PAL) and the Program in Contemporary Middle Eastern Studies (PCMES).

The YCMES is offering scholarships for each PAL session and each PCMES session of Summer 2010. The total number of scholarships will be determined according to the number of scholarship applications received for each session and the overall enrollment of each PAL and PCMES session. These scholarships consist EITHER of one term of intensive Arabic study (PAL - 100 contact hours per term) or one term of English language course work in the Literature, Politics, Anthropology or Economics of the Middle East (PCMES - 50 contact hours per course) AND shared housing. The scholarships are available to University Students and Faculty Members.

For those who intend for apply to a YCMES scholarship for Summer 2010, please carefully read pages 3 and 4 and fill out page 2 + pages 5 to 12 of the application - applicants for PCMES scholarships should also fill out page 13 - then scan and email the application back to ycmes@ycmes.org.

Important Dates for Summer 2010 Scholarship Admissions:

<u>Term</u>	<u>Deadline</u>	<u>Acceptance Announcement</u>
Term 7	April 15 th , 2010	May 1 st , 2010
Term 8	May 15 th , 2010	June 1 st , 2010
Term 9	June 15 th , 2010	July 1 st , 2010

Applications received after the above-mentioned deadlines, as well as incomplete documents, will not be accepted.

Intended Term of Study:

Please select the intended term of study for which you apply for a scholarship:

Term 7 /PAL - June 6th to July 7th, 2010

Term 7 /PCMES - June 6th to July 7th, 2010

Term 8 /PAL - July 10th to August 11th, 2010

Term 8 /PCMES - July 10th to August 11th, 2010

Term 9/PAL - August 15th to September 22nd, 2010 (including a one-week break for Eid Al-Fitr)

I apply for the scholarship: As a University Student As a University Professor



Eligibility Requirements:

I acknowledge that I understand and meet the scholarship requirements as mentioned below:

Students:

- Never studied in Yemen before
- Be enrolled in a university program (2nd year of B.A. and above) at the time of application
- Be enrolled in an Arabic language course or in a Middle Eastern Studies program at the time of application

Faculty Members:

- Never studied in Yemen before
- Interested in studying Arabic or the Middle East for academic purposes

Application Checklists:

Please submit the following documents by email to ycmes@ycmes.org:

For all scholarship applicants:

- ___ Application form
- ___ Proof of current Student status / Professor status
- ___ One-page personal statement,
explaining your Arabic language experience and interest in the Middle East, your expectations regarding your stay at the YCMES and your motivations to apply for this scholarship.
- ___ Two letters of recommendation,
For Students: one or two references from teachers that have personally taught you either in Arabic or a Middle Eastern subject ;
For Faculty Members: a recommendation letter from the Head of your department.
- ___ Signed Student Agreement form
- ___ Previous Arabic Experience forms
- ___ Copy of photo page of passport (in colour)
- ___ Scanned copies of official transcripts

For those applying to a scholarship for a PCMES course:

- ___ Scanned copies of official transcripts
- ___ Essay on the contemporary Middle East (about 1500 words)
- ___ TOEFL Scores for non-native English speakers
- ___ Two letters of recommendation,
highlighting your motivation as well as your academic skills to attend a PCMES class. These are the same recommendation letters requested for the scholarship application. For the PCMES class the letters must provide the requested information regarding skills.



Expected Costs:

YCMES scholarships consist of free tuition (either one PAL session or one PCMES session) AND free housing (based on shared occupancy). Scholarships recipients therefore understand that they are required to pay for the following items prior to their arrival in Yemen:

○ **Airfare to and from Sanaa**

The YCMES Travel Office can assist you with all your travel arrangements. A round-trip ticket from Frankfurt, Paris or Rome usually costs about €600, however scholarship recipients are free to organize their own airfare to and from Sanaa.

○ **Cost of the remaining package items:** meal plan (2 meals a day, 5 days a week), cultural activities and trips (2 one-day trip + one overnight trip), and administrative services (including wireless internet, library access, 24/7 guard service, emergency service, etc.)

The YCMES will charge scholarship recipients €250 per term for the above-mentioned services.

○ **A €100 housing deposit**

Scholarship recipients will be refunded the €100 housing deposit at the end of their stay at the YCMES provided that no damages were recorded upon room check-out and no keys were lost.

○ **Visa fees** - All visas and visa extensions should be arranged through the YCMES. For specific instructions, please contact ycmes@ycmes.org.

As of March 2010, one entry visa + one exit visa cost €65 (allow European citizens to stay in Yemen for 1 to 2 five-week terms; allow non-European citizens to stay in Yemen for 4 to 6 weeks); one entry visa + one extension visa + one exit visa cost €130 (allow European citizens to stay in Yemen for 15 weeks to one year; allow non-European citizens to stay in Yemen for 7 weeks to one year).

The total program balance must be paid in full at least 30 days prior to arrival in Yemen. All payments should be wired to (for transfers from North-America):

Pay to Citibank N.A. New York

Swift Code: CITIUS 33XXX

For Further Credit to Account No. 36154765

Swift Code: BSUIYESAXXX; Chips UID: 130493

In the name of Calyon Corporate and Investment Bank; Sana'a - Yemen

Favoring of the Yemen Language Center

Account No. 202640012031

Registration Information:

- During academic breaks, classes and meals will not be provided. Housing is provided.
- **No refund policy for scholarship recipients:** All fees paid to the YCMES cannot be returned to those cancelling their scholarships prior to arrival in Yemen or after arrival in Yemen. Tickets and visas are non-refundable as well.
- After transferring monies to the YCMES account, please email a scanned copy of your bank's transfer form/receipt to ycmes@ycmes.org, or fax a copy to us at +967 1 270 127.



I. Biographical Information

Name (as it appears on your passport):

First Middle Last/Family

Citizenship: _____ Passport Number: _____

Date of Issue: _____ Date of Expiration: _____

City/Country of Issue: _____

Gender: { } Male { } Female

Date of Birth: _____/_____/_____
Month Day Year

Country of Birth: _____

II. Contact Information of Applicant

Current Address: Street _____

Valid until: City _____ State _____

_____/_____/_____
Month Day Year Country _____ Postal Code _____

Permanent Address: Street _____

City _____ State _____

Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

III. Emergency Contact Information

Primary Contact Name: _____

Relationship to Applicant: _____

Address: Street _____
City _____ State _____
Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

Secondary Contact Name: _____

Relationship to Applicant: _____

Address: Street _____
City _____ State _____
Country _____ Postal Code _____

Telephone: _____ Type: Home/Work/Mobile

Telephone: _____ Type: Home/Work/Mobile

Email: _____

IV. Health Information

Do you have any serious health problems? { } Yes { } No

If yes, please explain: _____

Do you regularly take any medications? { } Yes { } No

If yes, please explain: _____

Do you have any allergies to medications? { } Yes { } No

If yes, please explain: _____

V. Housing

- A **housing deposit of €100** is due in addition to the cost of tuition and accommodations. This will be returned at the conclusion of your stay, minus any charges for damages or outstanding account balances. There will be a **€50 charge** if any student loses his/her keys.
- Scholarship recipients are provided housing one day prior to, and one day after the conclusion of study. Additional nights of housing may be arranged for €12 per night for a single room and €8 per night for a double room, subject to availability.
- Sheets, blankets, and towels are all provided by the YCMES for the duration of your stay.

Housing Options:

Please read the dormitory descriptions on our website and rank your order of preference.

_____ Markez _____ Guest House

I prefer: _____ Single Room (extra cost) _____ Shared Room

Roommate Request:

Please list the name and university of your preference for roommate (*if applicable*):

VI. Travel & Visa

I want YCMES to arrange my travel: { } Yes { } No

If yes: Departure City _____

Date of Desired Arrival to Yemen: _____

Date of Desired Departure from Yemen: _____

All visas and visa extensions should be arranged through the YCMES. For specific instructions, please contact ycmes@ycmes.org. As of March 2010, one entry visa + one exit visa cost €65 (allow European citizens to stay in Yemen for 1 to 2 five-week terms; allow non-European citizens to stay in Yemen for 4 to 6 weeks); one entry visa + one extension visa + one exit visa cost €130 (allow European citizens to stay in Yemen for 15 weeks to one year; allow non-European citizens to stay in Yemen for 7 weeks to one year).

Yemeni restrictions may affect your student visa, such as Israeli stamps in your passport. If you will be staying in Yemen for longer than 1 month, for U.S. citizens, or 3 months, for E.U. citizens, you will be required to take and pass an HIV test, administered in Sana'a after your arrival. Please consult the YCMES for specific concerns.

VII. Additional Information

How did you hear about Study Abroad at YCMES? _____

Name of referral (*if applicable*): _____

VIII. Current Educational Information

Please submit a scanned copy of your official transcript to ycmes@ycmes.org if you intend to enroll for PCMES .

Current or Last College/University Attended: _____

Location: _____
City State Country

Current Class Standing: _____

Dates Attended: _____

Major Field of Study: _____ Minor Field of Study: _____

Current GPA (if applicable): _____

Degree(s) awarded: _____

Name of Study Abroad Advisor: _____

Title: _____ University: _____

Email: _____ Telephone: _____

IX. Anticipated Plan of Study Abroad

Field(s) of Interest: _____

Non-Arabic Courses to Take:

Title _____

Title _____

X. Signature

With my signature, I attest that the information provided in the forms above and supplemental materials is correct. I am aware that all materials regarding admission into the Yemen College of Middle Eastern Studies become the property of the YCMES, and that this registration form, the Student Agreement, and the Emergency Contact and Health Information portions of the application must be completed and signed prior to starting instruction. Violation of any part of this registration or the attached forms is grounds for expulsion from the YCMES and the Republic of Yemen upon issuance of an exit visa and flight ticket from the YCMES.

Signature of Applicant

Date

STUDENT AGREEMENT
FOR STUDY AT THE YEMEN COLLEGE OF MIDDLE EASTERN STUDIES

I hereby state that I have come to Yemen for the exclusive purpose of learning Arabic, studying the contemporary Middle East, and experiencing Arab culture. I realize that I am sponsored by the YCMES for my study visa in Yemen, and therefore, I will not break any of the clauses listed below. This includes the following:

- I will not work or seek employment, even without pay, as a condition of my study in the country.
- I will not intern or volunteer, or seek internship, without prior written permission from the YCMES.
- I will not study at another institute in Yemen while sponsored by the YCMES.
- I will not become involved in political, religious, or military affairs while in Yemen.
- I agree not to have intimate relations with a Yemeni national.
- I understand that smoking in any part of the YCMES facilities (including dorm rooms) other than the roof mafraj is prohibited.
- I understand that returning to the YCMES in a visibly intoxicated state is prohibited and that alcohol is not allowed into YCMES facilities. Public intoxication is illegal by Yemeni law as is underage consumption.
- I understand that bringing or allowing non-YCMES students into any student housing area is prohibited.
- I understand that dressing or acting in a culturally unacceptable fashion outside of student housing areas is prohibited.
- I understand that class attendance is mandatory, and absences are only excused if I am sick. Failure to attend class can result in failure and expulsion.
- I will not harass or disrespect any fellow student, teacher, or staff at the YCMES.
- I understand that I am liable to follow Yemeni law and judicial procedure.
- I understand that the YCMES is not held responsible for any security breaches outside of its control.

I am aware in the event of inappropriate behavior and/or infractions of the YCMES Student Agreement and/or Yemeni culturally acceptable practices, I forfeit my housing deposit and/or may be expelled from all YCMES programs without a refund of any monies paid to the institution. I am also aware upon my expulsion from the program at the YCMES, my visa will be cancelled and I will have to depart from the Republic of Yemen upon issuance of an exit visa and flight ticket from the YCMES. If I chose to terminate my studies at the YCMES, I agree to depart Yemen and return to my country of origin upon issuance of an exit visa and flight ticket from the YCMES. I am aware that if I am found to be employed by or volunteering for a Yemeni company without permission from the YCMES I will be immediately expelled from the country. By signing this agreement, I agree to all of the principles listed above.

Student Name (Please Print)

Passport Number

Student Signature

Date



Previous Arabic Experience

Name: _____

Native Language: _____ Second Language: _____

Educational background (*degrees received, area(s) of concentration, etc.*):

Sex: { } Male { } Female Date of Birth: _____

Anticipated Period of Study at the YCMES: { } PAL { } PCMES
{ } Term 7 { } Term 8 { } Term 9

Other:.....

Have you studied Arabic at any other school before coming to the YCMES?

{ } Yes { } No

If yes, please give:

- 1- The name and location of that school _____
- 2- Program (Classical or Colloquial Arabic) _____
- 3- The period of time you studied there _____
- 4- The method/text book used there _____

Have you ever used *Al-Kitab fi Ta'allum Al-Lugha Al-'Arabiyya*?

{ } Yes { } No

If yes, please give:

Book one { } chapter { }

Book two { } chapter { }

Book three { } chapter { }

Comment about your previous Arabic studies:



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Scholarship Recommendation Form

Directions for Applicant:

Fill out your name on the top of this form and then pass it on to your referee for instruction on the recommendation.

Name of Applicant: _____

Passport Number and Country: _____

By signing below, I waive my right of access to this form and attached recommendation letter

Signature of Applicant

Date

Instructions for the Referee:

This recommendation for the above applicant is for admission into the study abroad program at the Yemen College of Middle Eastern Studies. The YCMES will keep your letter of recommendation in strict confidence during the admissions process. Please email the recommendation and requested personal information to ycmes@ycmes.org with the name of the applicant in the subject field followed by recommendation, i.e. John Smith Recommendation.

In the electronic letter of recommendation, please include the following:

Your name and title, university or affiliation, address, email, telephone, and relationship to the applicant.

The letter of recommendation should include the following:

The capacity in which you know the applicant, the applicant's maturity level and independence, his/her ability to cope and live in a foreign environment such as Yemen, his/her academic preparedness for the YCMES curriculum.



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Additional Materials for Admission into the PCMES Program

(for applicants wishing to enroll in the PCMES Program only)

I. Letters of Recommendation

Instructions are found on the recommendation form at the end of this registration packet.

Name	Title	Affiliation/University
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Name	Title	Affiliation/University
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II. Essay

Please write and attach to your application an essay covering the following:

Chose a topic of your interest on the contemporary Middle East, such as politics, religion, gender, anthropology, modern history, etc., and write a 1500-2000 word essay about that topic. While examining this issue, comment on your previous academic study of the Middle East and consider your future academic plans to become an informed student in the field of Middle Eastern studies. With this in mind, you may want to mention previous class lectures, fieldwork, or personal experiences, and how you see the academic program at YCMES fitting into your future goals.

II. Other Required Documents

- Scanned copies of your most recent official transcripts
- TOEFL Scores for non-native English Speakers